

Learning Assessment Guide

Unit Standard 16210 – Version 2

Develop Māori consultation processes for the development of public policy advice

Level 5 – 6 Credits

Assessment Summary			
Learner to complete			
Learner's name:			
Employer:			
NSN no. (ROL):		DOB:	
Signed:		Date:	
Assessor to complete			
<input type="checkbox"/> Meets requirements <input type="checkbox"/> More training required <input type="checkbox"/> More evidence required			
Assessor's name:		Assessor's No.	
Signed:		Date:	

Before you begin...

- As well as this Learning Assessment Guide, you may also want to refer to the unit standard from the NZQA website (<http://www.nzqa.govt.nz>).
- Read the Trainee Information Kit. The kit contains important information and guidelines for Learners and can be found on the Learning State website (<http://www.learningstate.govt.nz>) under Learners, then Learning Assessment Guides.
- Check the learning resources available for this unit standard on the Learning State website (<http://www.learningstate.govt.nz>) under Learners, then Learning Assessment Guides.

This Learning Assessment Guide is made up of:

- Your assessment tasks.
- The evidence guide that your assessor will use to assess your competence

The assessment tasks are designed to show your assessor that you can:

- Explain how consultation with Māori has been used to support the development of policy advice
- Evaluate the need for consultation with Māori and support the development of a policy issue
- Develop a consultation process with Māori for a policy advice issue.

What do I do now?

- Read through all of the information contained in this Learning Assessment Guide.
- Familiarise yourself with the assessment tasks
- Contact your assessor if necessary to clarify anything you are unsure of
- Complete the assessment tasks as agreed on with your assessor
- Contact your assessor when you have finished the assessment tasks
- Make sure you keep a written copy of your completed assessment tasks

KIA KAHA & GOOD LUCK

Assessment Task One

Introduction

This assessment is designed to assess your ability to:

- Explain how consultation with Māori has been used to support the development of policy advice
- Evaluate the need for consultation with Māori to support the development of a policy issue
- Develop a consultation process with Māori for a policy advice issue.

Task Instructions

- Answer the questions for the assessment task.
- Your assessor will ask further questions of you on completion of this assessment, to confirm and/or clarify your responses.

Your completed assessment for this task consists of:

1. Written responses to questions
2. Other documentation as required

Written questions for assessment tasks

1. There are a number of familiar processes used when consulting with Māori, particularly where the development of policy advice is sought. Please explain how you and/or your organisation have consulted with Māori in the development of policy advice. Refer to all the following in your answer:
 - Identification of the rationale for undertaking consultation e.g. Cabinet directive or department procedure
 - Identification of who within Māoridom needs to be consulted (groups and/or individuals)
 - Identify agreed processes which need to be undertaken
 - Other factors or events you are familiar with.
2. Give three policy examples which adequately identify the range of policy issues which require consultation with Māori.
3. Briefly identify at least two strengths and two weaknesses of one of the three policy examples given in question 2 above.

4. Consultation with Māori would necessitate you to work with and amongst networks within the public sector and Māoridom. Please identify at least two networks you are familiar with. Your identification could include:
 - The cabinet process which includes appropriate peer review process e.g. receiving feedback from Te Puni Kokiri
 - Networks developed within your area of work which include the identification of iwi/hapu organisations and contact people.

5. Identify three issues and limitations associated with respect to consultation with Māori. Issues can include but are not limited to:
 - Issues of mandate
 - Representation
 - Resource support for Māori during consultation process
 - Past consultation processes and related experiences
 - The provision of timely information to those involved in the consultation process.

6. Consultation has become a necessary tool in the formulation and subsequently, the development of policy. Please provide two reasons why consultation with Māori is required. Your reasons may include but should not be limited to:
 - The need for research in the particular area where the policy is being developed
 - The need for Māori to actively participate in the development of policy where there is a principal impact upon Māori
 - Legislative requirements –e.g. Resource Management Act 1991.

7. Please identify three information requirements that support the development of policy.

8. As advised, there is a wide range of processes used for consultation with Māori. Consultation ranges from merely sharing information through to full consultation where the government requires opinion and feedback on policy. Please document two processes which have been used by your organisation. Each process should include but not limited to:
 - Scoping requirements of the consultation undertaken
 - Cost benefit analysis
 - Risk management
 - Matching outcomes with information requirements
 - Coverage requirements
 - Time frame
 - The review/monitoring mechanisms which assesses the effectiveness of the consultation.

Assessment Guide

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Task	Evidence Required	Judgement
Task 1 Questions 1 – 8	Responses to written questions – can be written or oral	Responses conform to model answers.
	Documentation	To support information requested and model answer
	Responses to oral questions	After receiving the written evidence, the assessor should ensure sufficiency by asking further questions to clarify and where necessary expand on written material. These questions and the responses should be documented.