

# Learning Assessment Guide

## Unit Standard 16212 – Version 2

**Review a public policy development process or framework to determine Māori input**

**Level 5 – 4 Credits**

| Assessment Summary  |  |                |  |
|---|--|----------------|--|
| Learner to complete   |  |                |  |
| Learner's name:   |  |                |  |
| Employer:   |  |                |  |
| NSN no. (ROL):  |  | DOB:           |  |
| Signed:   |  | Date:          |  |
| Assessor to complete  |  |                |  |
| <input type="checkbox"/> Meets requirements <input type="checkbox"/> More training required <input type="checkbox"/> More evidence required |  |                |  |
| Assessor's name:  |  | Assessor's No. |  |
| Signed:   |  | Date:          |  |

## Before you begin...

- As well as this Learning Assessment Guide, you may also want to refer to the unit standard from the NZQA website (<http://www.nzqa.govt.nz>).
- Read the Trainee Information Kit. The kit contains important information and guidelines for Learners and can be found on the Learning State website (<http://www.learningstate.govt.nz>) under Learners, then Learning Assessment Guides.
- Check the learning resources available for this unit standard on the Learning State website (<http://www.learningstate.govt.nz>) under Learners, then Learning Assessment Guides.

This Learning Assessment Guide is made up of:

- Your assessment tasks.
- The Assessment Guide that your assessor will use to assess your competence.

The assessment tasks are designed to show your assessor that you can review the level of Māori input into a policy development process and review possible alternative processes, frameworks and structures for the development of policy advice.

## What do I do now?

- Read through all of the information contained in this Learning Assessment Guide.
- Familiarise yourself with the assessment tasks
- Contact your assessor if necessary to clarify anything you are unsure of
- Complete the assessment tasks as agreed on with your assessor
- Contact your assessor when you have finished the assessment tasks
- Make sure you keep a written copy of your completed assessment tasks

KIA KAHA & GOOD LUCK

## Assessment Task One

### Introduction

This assessment is designed to assess your ability to review the level of Māori input into a policy development process and review possible alternative processes, frameworks and structures for the development of policy advice.

### Task Instructions

- Answer the questions for the assessment task.
- Your assessor will ask further questions of you on completion of this assessment, to confirm and/or clarify your responses.

### Your completed assessment for this task consists of:

- Written responses to questions, and
- Other documentation as required.

### Question One

The development of policy advice follows a cyclical process. Generally, the following are a number of important prompts that could be considered:

- What is the idea, the issue or the problem?
- What are the research requirements and analysis? e.g. literature or current policy
- What are the options or scenarios?
- Who needs to be consulted?
- What are the risks identified?
- What are the policy loops i.e. what frameworks and processes need to be followed or adhered to?
- What are the implications i.e. fiscal, environmental, legislative, Treaty of Waitangi etc?
- Once designed and the policy is implemented, what evaluation processes have been incorporated and policy advice outcomes?
- Other tools and methodologies that you are familiar with.

In line with the above, review one specific policy development process that you are aware of that may follow in particular where there is a level of Māori input identified in the process.

### Question Two

In terms of eliciting input from Māori please identify one alternative process, framework and/or structure that has/have added value to the development of policy advice. Your response to this question should also take into consideration the effectiveness of the alternative in terms of the advantages and benefits. Similarly how any disadvantages or risks were mitigated or addressed.

## Assessment Guide

Unit 16212 Review a public policy development process or framework to ensure Māori input

| <b>Task</b>               | <b>Evidence Required</b>       | <b>Judgement</b>  |
|---------------------------|--------------------------------|---|
| Task 1<br>Questions 1 & 2 | Responses to written questions | Responses conform to model answers  |
|                           | Documentation                  | To support information requested and model answer   |
|                           | Responses to oral questions    | After receiving the written evidence, the assessor should ensure sufficiency by asking further questions to clarify and where necessary expand on written material. These questions and the responses should be documented. |